



*19 Hemming Dr., Stafford, VA 22554*  
*\*(540)657-5527(office) \* (540)657-5526 (fax)*

Dear Prospective Landlord:

Thank you for your interest in Marine Property Management, Inc. The following information is provided to assist you in making a wise decision in handling your property management needs.

### **Frequently Asked Questions**

#### **Who is the MPM team?**

- Dave McNeese, Broker
- Mark Westerbeck, Realtor/ Property Manager
- Margie Westerbeck, Agent
- Lisa Price, Agent
- Lori Metheny, Associate
- Laura Gambrino, Associate

#### **What services does MPM provide?**

- Marketing your home for rent or sale
- Finding a qualified renter for your home
- Creating legal documents
- Exclusive liaison between you and your tenant
- Coordinating the process of Lease Extensions or re-renting your home upon termination of current Lease

#### **Monthly management services include but are not limited to:**

- Regular inspections of your property
- Coordinating repairs when necessary
- Collecting rent
- Taking legal action if necessary
- End of year detailed record of services performed and fees paid to MPM, Inc

#### **How much are MPM property management fees?**

- \$125 monthly Management Fee
- 1/2 month's rent to find a qualified tenant for your home
- \$250 Lease Extensions

Because we are a small privately owned company, we are able to offer individual attention to your home to ensure high quality, personalized service to your specific needs at a lower cost than most management companies.

Thank you again for considering us.  
Sincerely, MPM, Inc Team